



Alternative Learning Center
West Campus

Stacie Wicke
Principal

August 26, 2019

Dear Parents/Guardians of ALC-West Students;

Cypress Fairbanks ISD is excited to provide modified bus transportation and limited student parking for students assigned to ALC-West.

Three bus routes provide modified transportation based upon attendance zones and our students' assigned home campus. Please review the attached list of bus routes. Parents/Guardians are asked to please designate their student's pick-up and drop-off bus stop number (i.e. 1, 5, etc.) and return the signed, ALC Student Bus Contract before you leave Orientation.

Students riding the school bus must have their home campus, student ID. Students must scan their ID to enter and exit the school bus. Students are not permitted to ride the bus without their student ID badge and not until the signed, bus contract is returned. A copy of the signed, bus contract will be provided to the student to take home.

Limited student parking is available on a first come first served basis. Parents/Guardians and students must complete a parking application and show proof of a valid driver's license and current insurance. There is no fee for parking at ALC-West. Parking Applications are available in the Assistant Principal's office. A copy of the completed application will be provided to the student to take home.

Cypress Fairbanks ISD is pleased to partner with parents and guardians to ensure their students attend ALC, complete their assigned placement in a timely manner and ensure students' academic success. Please contact your student's Assistant Principal should you have any questions:

Victoria Thomas
High School
281-855-4013

William Robinson
Middle School
281-855-4012

With Great Expectations,

Stacie Wicke
Principal

Cypress-Fairbanks ISD

ALC Student Bus Contract

Cy-Fair ISD will be providing modified transportation for students receiving placements to ALC-East & ALC-West during the school year; however, it is the responsibility of the parents/legal guardian to ensure their student attends school.

- Pick-up times are subject to traffic that will be encountered; therefore, students must be at their assigned pick-up point (5) minutes before their pick-up time and stay (5) minutes after their scheduled pick-up time.
- If the bus has not arrived after waiting 10 minutes, the parent/legal guardian/student must notify the district immediately at **713-MYCFBUS (713-692-3287)**.

District rules and guidelines are applicable on the bus.

1. Students must have their home campus I.D.'s to access transportation.
2. Students are required to follow instructions of the district staff members when given.
3. The staff member is authorized to assign seats and if assigned, the student must sit in his/her assigned seat each day.
4. Students are required to wear seatbelts, if equipped, at all times while on the bus.
5. Students may not, at any time, extend any part of their bodies out the bus windows, nor shall they in any way touch or hang onto the bus before boarding or after exiting the bus.
6. Students must not try to get on or off the bus or move about within the bus while it is in motion.
7. Students must not write on or deface any part of the bus. Any damage to the bus must be reported to a staff member immediately. Students who write on, deface or damage any part of the bus are subject to suspension and restitution for damages.
8. Glass containers of any type are prohibited
9. No food or drinks are allowed to be consumed on the bus.
10. The emergency door will be used ONLY in emergencies
11. Boarding the bus:
 - a) Be at your designated bus stop at least 5 minutes prior to scheduled pick up time. The bus cannot wait.
 - b) Be seated and remain seated until the bus arrives at your school.
12. Departing school bus:
 - a) Depart from the bus in an orderly manner.
 - b) Stay out of the bus 'danger zone' (within 10 feet of the bus). Never cross behind the bus.
13. Fighting in any form while riding on the bus may result in suspension of bus riding privileges.
14. Students must respect private property at each designated bus stop.
15. Students may be suspended from bus transportation services following documented behavioral incidents/infraction such as, but not limited to, fighting, throwing objects from the bus, gang-related incidents, destruction of property, drugs, and/or any incident that poses a threat to the safety of others. Students who commit a major infraction resulting in placement or expulsion may have bus service terminated immediately.
16. Students may be searched.
17. Student cell phones and electronic devices are not permitted at either ALC. Cell phones and electronic devices are, therefore, prohibited from the bus as well.

Our signatures below affirm that we have read and fully understand the information and agree to the stipulations above.

Print Name: _____ Signature: _____
(Parent/Legal Guardian)

Print Name: _____ Signature: _____
(Student)

Contact Phone Number: _____ Date: _____

Bus #: _____ Morning Pick Up: _____ Afternoon Drop Off: _____

**Will be completed
during Orientation**